



Models Only

Please submit a letter requesting "Models Only" listing the following information:

1. Name of subdivision and lots the models will be located on.
2. Note that there will be a 20' access road that will be maintained at all times.
3. Note the location of the closest active fire hydrant (not over 1,000 feet away). Must follow as the road goes and not cut across any properties to get to the model lots.
4. The date the infrastructure permit for the subdivision was pulled and expected date of completion.
5. Note in letter: We acknowledge that although you may issue a permit to Construct a model home on this lot, a Certificate of Occupancy will not be granted. Sanitary sewer, water, concrete, paving and drainage for this phase of development must be completed and accepted prior to a Certificate of Occupancy being issued. Additionally, the landscaping associated with this phase must be substantially underway.
6. Submit one (1) 24"x36" subdivision plat map showing location of models and showing where all combustible materials will be stored. (Cannot be on the same lot the models will be built on.) Show the location of the fire hydrant and lineal footage from hydrant to furthest model lot. Indicate with //// the 20' wide access road.
7. Provide a 24"x36" site plan showing location of model or models, show all landscaping and lighting. If turf is used indicate the square footage of all turf.
8. Submit a 24"x36" engineered grading and drainage plan for the parking lot showing ingress, egress and all walls.
9. Submit to the One Stop Shop for approval.

Planning & Development Services Department

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